

Message

From: Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JAMES.HANCHETT]
Sent: 7/26/2012 11:40:05 AM
To: Riddell, Sandra (POL) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=Sandra.riddelle18]
Subject: Mileage & Purchase Order Form

Hi Sandra,

Could you email me an Employee Mileage Reimbursement Form, one that can be filled out? The one I received from personnel will not let you fill it out. Also email me a Purchase Order Form, we don't need anything just yet but we would like to have one handy.

Thank you,

Jim Hanchett
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